

Terms and Conditions

Effective date: 24 October 2025 | Last updated: 24 October 2025

This Privacy Policy applies to the provision of legal education services instituted from 24 October 2025 onwards. For the Terms and Conditions that contained Privacy components and governed the provision of legal education services (specifically FE1 Tuition Services) before this date, please visit the November 2024 Terms [here](#).

1. Introduction

1.1. This Privacy Policy explains how Rody O'Brien Legal Education ("we", "us", or "our") collects, uses, discloses, and protects your personal data when you visit our website or engage with our tuition services.

1.2. We are committed to safeguarding your privacy and ensuring that your personal data is handled in accordance with the General Data Protection Regulation (EU) 2016/679 ("GDPR") and the Data Protection Act 2018 (Ireland).

1.3. By using our website or tuition services, you consent to the collection and use of your personal data as described in this Privacy Policy.

2. Data Controller

2.1. The data controller for this website and service is:

Rody O'Brien
Principal, Rody O'Brien Legal Education

Telephone: (01) 539 4180 | Email: info@rodyobrien.com

3. Information we collect

3.1. We may collect and process the following categories of personal information:

(a) Information You Provide Directly

- Full name
- Email address

- Phone number
- Billing address
- Payment details (processed securely via third-party providers such as Stripe)
- Information provided through forms or correspondence
- Account login or subscription details (where applicable)

(b) Automatically Collected Information

When you visit our website, certain data may be automatically collected through cookies or analytics tools, such as:

- IP address and approximate geographic location
- Browser type and version
- Device type and operating system
- Pages visited, time spent on site, and referring URL

(c) Tutoring Information

When you engage in tuition services, we may also collect:

- Educational background or subject preferences
- Notes or communications exchanged during sessions

We do not collect sensitive personal data (e.g., health, racial, or political information) unless voluntarily provided and necessary for service delivery.

4. How we use your information

4.1. We use your personal information for the following purposes:

- To provide and manage tuition services;
- To process payments and manage billing;
- To communicate with you regarding your lessons, schedules, and updates;
- To send administrative information, such as changes to policies or terms;
- To maintain and improve our website and user experience;
- To comply with legal obligations or respond to lawful requests.

4.2. Your data will only be processed where there is a valid lawful basis under Article 6 GDPR, such as performance of a contract, compliance with a legal obligation, or legitimate interest.

5. Disclosure of information

5.1. We may disclose your information to the following, strictly for operational purposes:

- **Payment processors** (e.g., Stripe) to handle transactions securely;
- **IT and website hosting providers**, for technical maintenance and security;
- **Legal or regulatory authorities**, where required by law or court order.

5.2. All third parties are bound by confidentiality and data protection obligations consistent with GDPR requirements.

6. International transfers

6.1. Your data is primarily processed within the European Economic Area (EEA).

6.2. If data must be transferred outside the EEA (e.g., to hosting providers or payment processors based abroad), we ensure that such transfers comply with Chapter V of the GDPR, using approved safeguards such as Standard Contractual Clauses (SCCs).

7. Data security

7.1. We implement appropriate technical and organisational measures to protect your personal data from unauthorised access, alteration, disclosure, or destruction.

These include:

- Secure server hosting and SSL encryption;
- Limited access controls and password protection;
- Encrypted payment processing via trusted third-party providers (e.g., Stripe);
- Regular data backups and monitoring for suspicious activity.

7.2. While we take all reasonable precautions, no online system can guarantee absolute security. Users share data at their own risk.

8. Data retention

8.1. We retain your personal data only for as long as necessary to fulfil the purposes for which it was collected, including:

- For active tuition clients: for the duration of the contractual relationship;
- For legal, accounting, or tax obligations: typically 6 years from the end of the financial year;
- For website analytics data: typically 12–24 months, after which it is anonymised or deleted.

8.2. When data is no longer required, it is securely deleted or anonymised.

9. Your data protection rights

9.1. Under the GDPR and Data Protection Act 2018, you have the following rights:

- **Right of access** – to request a copy of your personal data;
- **Right to rectification** – to correct inaccuracies;
- **Right to erasure** – to request deletion where no legal basis for retention exists;
- **Right to restrict processing** – to limit how your data is used;
- **Right to data portability** – to request a copy in a machine-readable format;
- **Right to object** – to object to processing based on legitimate interests or direct marketing;
- **Right to lodge a complaint** – with the **Data Protection Commission (DPC)** at www.dataprotection.ie.

9.2. To exercise any of these rights, please contact us using the details in Section 2.

10. Cookies and tracking technologies

Our website uses cookies and analytics tools to enhance performance and understand usage.

You may adjust your browser settings to refuse cookies, though some website features may not function properly as a result.

11. Changes to this Privacy Policy

11.1. We may update this Privacy Policy from time to time to reflect changes in our practices or legal requirements. The revised version will be posted on this page with an updated "Last Updated" date.

12. Contact us

If you have any questions about this Privacy Policy or how your data is handled, please contact:

Rody O'Brien
Principal, Rody O'Brien Legal Education

Phone: (01) 539 4180
Email: info@rodyobrien.com